

2.10	Political Signs Application Form	Application Date: _____ Legal description: Village ____ Sec ____ Blk ____ Lot ____ Address: _____ Owner: _____ Phone (Res): _____ (Day): _____ Fax: _____ Other phone: _____ E-mail: _____ Date of election: _____ Convenience voting begins _____ Dates/Times Requested for Sign Posting: _____ From: _____ To: _____
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HOW TO APPLY

1. Complete and sign this application.
2. Provide brochures, drawings, or photographs of the political sign(s).
3. Attach a scaled survey showing the proposed location of the sign(s).
4. To speed processing, provide as much information as possible.
5. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at www.thewoodlandstowship-tx.gov. Submission **does not** guarantee posting on the upcoming agenda.

	APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:
	Sign Specifications: Number of signs proposed: _____ Double sided? (yes/no) Size: length _____ width _____ height _____ Overall height from grade to top of sign when posted: _____
	Posting locations of proposed political signs (Please describe fully & attach a survey showing the proposed location: _____ _____ _____
	Proposed Colors: Background _____ Trim/accent _____ Letters _____ Post _____
	Proposed Materials: Sign: _____ Post _____
	Message on sign: _____ _____ _____

Use this space for additional information or explanation:

OWNER CERTIFICATION AND HOLD HARMLESS

1. The information set out above and included with this Application is accurate and complete.
2. The signs will be installed in accordance with the approved application.
3. Agents or employees of the Woodlands Township have my permission to enter the property during normal business hours.
4. Construction is not to begin until approval has been received from the Plan Review Committee.
5. Construction/Installation of the project specified in this application, may not begin until the action by the Plan Review Committee is granted and a permit has been issued by The Woodlands Township's Covenant Administration Department.

Owner understands that the Township does not review plans for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed political signs according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

Applicant Signature

Date

Owner Signature

Date

(For Office Use Only)

Staff Approval Verification

Date _____ Int. _____ Int. _____

Committee Action _____

(date)

_____ Approved _____ Deferred
 _____ Conditionally Approved _____ Returned
 _____ Disapproved

Supplemental Action _____

(date)

_____ Approved _____ Deferred
 _____ Conditionally Approved _____ Returned

